



Instructions for Poster Presentations

This note provides you with information regarding the **Poster Presentations** for the Central Atlantic Conjugate Margins Conference - Halifax 2008. Please adhere to the following:

1. You must put up your poster in the McInnes Room, Dalhousie Student Union Building (2nd Floor) on Tuesday, August 12, between 3 PM and 6 PM. There will not be any booth assignments, they will be on a first come, first serve basis.
2. You, or one of your co-authors, must be in your poster booth on Tuesday evening from 6:30 to 9:30 PM (exact time subject to modification). All other times the posters are available for viewing, you are not required to be in the booth. However, we ask you to be present in the Welcoming Reception / poster area so that, if there are questions from attendees regarding your poster, they can find you and ask their questions.
3. Posters are available for viewing from 7:00 PM through 10:00 PM Tuesday, and during morning and afternoon refreshment breaks and lunches on Wednesday, Thursday and Friday (all times are subject to slight changes).
4. **You must remove your poster display material by 5:00 PM on Friday** because the poster boards will be broken down and promptly removed soon thereafter.
5. The committees involved in the Central Atlantic Conjugate Margins Conference and the conference organizer are not responsible for lost or stolen items. Please do not leave valuables in your booth.
6. Title cards will not be provided. Please bring your own title card with authors' names, affiliations, and contact information; i.e. address, phone number, and e-mail. Company or university logos are acceptable on the title card or on the posters. The title card should be readable from several feet beyond your booth.
7. Poster display booths will consist of 3 poster boards nominally ~2.44 m (8 feet) wide and ~1.22 m (4 feet) tall boards arranged in a U-shape. The actual display area is ~239 cm (94 inches) by ~117 cm (46 inches) due to the border around the boards. Boards will be approximately (60 cm (~2 ft) off the ground. All display materials must fit on these boards. No commercial advertising is permitted unless otherwise approved.
8. The boards are suitable for Velcro or pushpins, and materials can be attached with either. Please bring your own supply of Velcro or pushpins.
9. Refreshments and coffee breaks will be served in the area of the posters to make viewing and discussion of them convenient and encourage interaction with presenters and delegates.
10. **MOST IMPORTANT:** If you and your co-authors (if they are attending) have not registered for the conference and reserved your hotel room, **please do so**. Registration is through the conference website, <http://www.conjugatemargins.com>
11. If you have any special poster needs or questions regarding your poster presentation, please e-mail our Conference Agent, Ms. Trudy Lewis at trudy.lewis@lewisconferences.com by August 1, 2008.